



Abbotskerswell Primary School

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Privacy Notice - How we use parent / carer information

We collect and use pupil information under section 537A of the Education Act 1996, and section 83 of the Children Act 1989. We also comply with Article 6(1)(c) and Article 9(2)(b) of the General Data Protection Regulation (GDPR).

The categories of parent information that we collect, hold and share include:

- Personal information (such as name and address)
- Emergency contact details
- Place of work

Why we collect and use this information

We use this data:

- To communicate with you (such as in an emergency and with newsletters)
- to comply with the law regarding data sharing

The lawful basis on which we use this information

We collect and use information under section 537A of the Education Act 1996, and section 83 of the Children Act 1989. We also comply with Article 6(1)(c) and Article 9(2)(b) of the General Data Protection Regulation (GDPR).

In order to process personal data lawfully, we will obtain the individual's explicit consent, or the processing must be necessary for one of the following:

- Fulfilling a contract with the individual
- Compliance with a legal obligation
- Protecting vital interests, i.e. to protect someone's life
- Performing a task in the public interest or in the exercise of official authority (sometimes referred to as the 'public task' basis)

Storing parent data

We keep information on computer systems and also sometimes paper records.

We hold education records securely until transition to another school after which they are safely destroyed.

There are strict controls on who can see the information. We will not share data without permission unless there are safeguarding or legal requirements to do so.

Who we share parent information with

We only share parent information with staff employed by school except in the case of an emergency.

Data collection requirements:

To find out more about the data collection requirements placed on us by the Department for Education (for example; via the school census) go to <https://www.gov.uk/education/data-collection-and-censuses-for-schools>